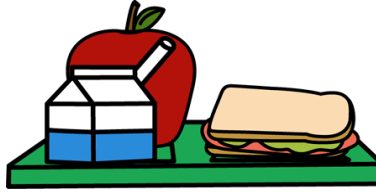


Central Kitsap School District Food Services

2019-20



Welcome Back! We look forward to serving your students this year!

Meal Prices

	Breakfast	Lunch
Elementary	\$2.25	\$3.25
Middle & High	\$2.50	\$3.50
Reduced K—3	FREE	FREE
Reduced 4—12	FREE	\$.40
Adult* Includes Milk	\$3.75	\$4.75
Milk / Juice	\$.75	\$.75

What is Included in a Meal?

CKSD participates in the National School Breakfast and Lunch program. The meal prices above reflect the cost of a full, **reimbursable** meal through USDA. The following items are included in a full meal:

Breakfast: Students are required to select at least three items from a selection of breakfast entrees, fruit, juice and milk. All students are required to select at least one fruit or juice item. If a student chooses not to take a full breakfast, items will be charged at an individual a la carte price.

Lunch: Students are required to select at least three out of five food components from a selection of protein—rich meat or meat alternate items, whole grains, fruits, vegetables and milk. All students are required to select at least 1/2 cup from the fruit and vegetable offerings. If a student chooses not take a full lunch, items will be charged at an individual a la carte price.

Free and Reduced Priced Meals

Your student may qualify to receive breakfast and lunch for free or for a reduced price. Families must apply each year and if eligible, your student's benefits will begin immediately.

How to apply:

- Complete the 2019-20 form and return it to your child's school or mail the application to Food Services at 9104 Dickey Rd NW Silverdale, WA 98383
- If you prefer, you may complete an application online at www.lunchapp.com
- You may apply at any time during the year. **We can not back date benefits for a date prior to when the application was submitted** so we encourage families to apply early in order to avoid unintentional meal charges
- If approved, you will receive an automated phone call or email from the Food Service office notifying you of your approval. If your application is denied, you will receive a letter in the mail.
- Applications will be reviewed as quickly as possible. If you do not hear from the food service office with an approval within 10 days, please call us so we can help you avoid unintentional food service charges.
- Submit only one application per household
- Once approved your child will be eligible for benefits for the entire school year
- You may submit a new application at any time if your financial situation or family size changes

CKSD Meal Charging Policy

While CKSD requests that meals be paid in advance, state law requires that we provide a full reimbursable breakfast or lunch to any students who request it regardless of whether there are sufficient funds on their account. **Charging of A La Carte items or second meals is never allowed without available funds**

Any charges made to a student's food service account are the responsibility of the student's parent

CKSD Food Service Responsibilities:

- Provide nutritious meals that meet the USDA Healthy, Hunger Free Act Guidelines
- Honor parent's written requests to the best of our ability if they do not want their child to charge meals on their account *Payment for items taken without permission will be the parents responsibility
- We will not communicate low or negative balances with students
- We will give a courtesy call to each family with a negative food service balance weekly using our automated system
- Our staff will do everything possible to help families qualify for free or reduced meal benefits

Parent Responsibilities:

- Know and track your student's meal charging activity. Email reminders and phone calls are sent weekly as a courtesy
- Make payment arrangements for meals purchased at school
- Submit a free / reduced meal application if you believe student qualifies for benefits
- Communicate with your student if you do not wish for them to charge breakfast or lunch at school
- Call the food service office immediately if you believe meals have been charged in error to your student's account.

Meal Service Account

A food service account is automatically set up for every child once they enroll at CKSD. Parents may track their student's meal charging activity and make payments to their account online at <https://touchbase.cksd.wednet.edu/>

Payments may also be made at your child's school office via check or cash.

Unpaid meal charges will be rolled over to the following school year and turned over to our accounting department for collection. If you are experiencing financial difficulty, we encourage you to submit a free / reduced application. Please call our office for more information on what we can do to help!

You can read our Food Services Meal Charging policy on our website at www.ckschools.org

Contact Us!

If you have any questions or concerns during the year, please contact us!

Food Services 360-662-1092 or Email: foodservice@ckschools.org

9104 Dickey Rd NW Silverdale, WA 98383

Sam Blazer Director 360-662-1096 samb@ckschools.org

Melissa Hill, RD Assistant Director 360-662-1095 melissahi@ckschools.org

