

STUDENTS

Fundraising Activities Involving Students

Guidelines for student fundraising are as follows:

- A. Student participation must be voluntary and where appropriate would require parent permission.
- B. It is recognized that some fundraisers may require sales. Student fundraisers must be organized such that students are encouraged to use strategies which do not involve door-to-door sales.
- C. The fundraising activity must be such that it is not likely to create a poor public relations image.
- D. Fundraising activity efforts must not interfere with the educational program.
- E. Fundraising activities conducted by associated student bodies or subgroups thereof must conform to the District ASB accounting requirements. Expenditures of all ASB funds must be approved by the ASB.
- F. Fundraising activities conducted by outside groups (including parent groups) must not involve the official student body organizations and must not utilize District materials, supplies, facilities, or staff unless reimbursement is made. If student body organization involvement occurs, any moneys become ASB moneys and are subject to ASB accounting requirements.
- G. Sponsorship of fundraising activities by schools' official parent groups, even where moneys realized shall be donated to associated student bodies, is encouraged to minimize accounting difficulties. If fundraising activities are co-sponsored by a student body organization and a parent group, an arrangement for the proportional sharing of expenses and profits or losses should be made prior to initiation of fundraising.

**CENTRAL KITSAP SCHOOL DISTRICT
BOARD PROCEDURE**

3530P

Approved: April 24, 1985
Revised: March 25, 1998
Revised: May 23, 2001
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