

## STUDENTS

### Isolation and Restraint of Students with IEPs and Section 504 Plans

#### A. Authorized Use of Isolation, Restraint or a Restraint Device

District staff are authorized to use isolation, restraint or a restraint device:

- when responding to unpredicted, spontaneous behavior; or
- as specified in a student's Individualized Education Program (IEP), Aversive Intervention Plan (AIP), and in a manner consistent with Chapter 392-172A WAC, or in the student's 504 Plan.

Under no circumstances will isolation, restraint or restraint devices be used for purposes of discipline or punishment.

#### B. Review of Incident

Following release of a student from isolation or restraint, the school will:

- review the incident with the student and their parent/guardian (though not necessarily at the same time) to address the behavior that precipitated the incident; and
- review the incident with the staff member who administered the isolation or restraint to discuss whether proper procedures were followed.

#### C. Reporting Requirement

If any school staff member isolates or restrains a student with an IEP or a 504 Plan during school-sponsored instruction or activities, he or she will:

- inform the principal or designee as soon as possible; and
- submit a written report of the incident to the District Office within two (2) business days that contains, at a minimum:
  - the date and time of the incident;
  - the name and job title of the staff member who administered the restraint or isolation;
  - a description of the activity that led to the restraint or isolation;
  - the type of restraint or isolation used on the student, and the duration;
  - whether the student or staff was physically injured during the restraint or isolation; and
  - any medical care provided to the student or staff.

D. Parent/Guardian Notification

The principal or designee will:

- make a reasonable effort to verbally inform the student's parent/guardian of the incident within twenty-four (24) hours of the incident; and
- send written notification no later than five (5) business days after the incident occurred in the language that the school customarily provides school-related information to the parent.

IEPs will include the above procedures for notification of parents/guardians regarding the use of isolation and restraint on their student.

E. Providing Parents/Guardians with Restraint and Isolation Policy

The District will provide parents/guardians of students with IEPs or 504 plans with a copy of the District's policy on restraint when the IEP or 504 Plan is created.

Approved: September 10, 2014