

Woodlands Elementary

Parent Involvement Plan 2017-18

Parent involvement in developing and reviewing the plan

- An annual spring meeting will be held in conjunction with our annual general PTA meeting and school wide event to evaluate and revise the Parent Involvement Plan. This meeting will include: the principal, Title I/LAP Coordinator, paraprofessionals, teachers, and parents. All parents will be invited to this meeting. Child care and refreshments will be provided.
- The Title I/LAP program is a significant part of our School Improvement Plan (SIP). Planning for the Title I/LAP program and the SIP takes place each year within our shared decision making team. The team includes teachers, paraeducators, the principal, and parent representation. The team also conducts an annual review in August or September of the SIP with the Schoolwide Title I/LAP Plan. All parents are welcome to review the plan at any time during the year. It is posted online for ease of access. If parents have concerns about the Title I/LAP program, they are encouraged to talk with the principal. Title I/LAP Complaint Procedures are outlined in Chapter 392-168 of the Washington Administrative Code. This can be found at <http://apps.leg.wa.gov/wac/default.aspx?cite=392-168>

Sharing Title I information with parents

- Parents are invited to attend Open House in the fall where information regarding Title I/LAP and the school program is presented including a review of the plan for the upcoming school year. Title I/LAP staff and the principal and learning specialist are available to answer questions.
- A copy of the Building Parent Involvement Plan is provided to parents at the beginning of the school year and is also available on the school website.
- During Fall conferences parents are invited to ask questions about the program as the intervention model is shared and student progress is noted. Parents will receive the Schoolwide Title I School-Parent Compact at this time and have an opportunity to give input on school, parent, and student strategies. Dialogue is held about parents' hopes and aspirations for their child, their sense of what their children need, and suggestions about ways teacher/staff can help.

Providing parents with information throughout the year

- Parents are informed when a student is invited to participate in a school intervention. This is done in writing and shared with parents. Parents are informed of the intervention model for the building, the intervention schedule for their student, and how and when the student progress will be monitored. The classroom teacher will share progress with parents, as needed, based on ongoing assessments.
- Information about curriculum, assessments, and programs is provided throughout the year through newsletters, letters, conferences and meetings. As our budget allows, we continue to purchase materials to support parents at home.

- Actively seek and implement alternative means of communication to reach out to parents and community members. This could include providing interpreters for limited English speaking and deaf and hard-of-hearing parents as needed.

Effective parent involvement to improve achievement

- Parents are welcome to request meetings, provide suggestions, and participate in their child's education throughout the year. There are many ways to do this including conferences with the classroom teacher, Student Success Team meetings, and discussions with the Title I Coordinator. Staff is willing to work with parents to assist in the success of the student. We welcome suggestions and requests.
- Our Student Success Team is set up to meet as needed to develop a plan for individual student support. Students can be referred by any staff member as well as by parents who have concerns about a child's achievement in school. This is a team effort involving the parent, Learning Specialist (Title I Coordinator), School Psychologist, Principal, classroom teacher, and any other staff with whom the child works. As a team we discuss strengths, concerns, and strategies. Interventions may be put in place to better assist the teacher, child and parent.
- As part of our Title I plan, 1% of the total Title I budget is dedicated to parent involvement. We use these funds in the following ways:
 - ✓ Summer reading program in the Woodlands Library
 - ✓ Additional hours for Title I paraeducators and teachers to plan and to attend evening events in support of student learning
 - ✓ Purchase refreshments for evening events

Welcoming School Climate

- Ensure a welcoming environment so that a parent is greeted with respect upon entering the school and at all points of contact thereafter.
- Focus on family strengths and common goals when working with parents and students in areas of concern related to academics, discipline, and attendance.
- Recruit, maintain, and use a resource list of community contacts who can communicate effectively with parents from diverse cultural, ethnic, and language groups.