

JOHN D. “BUD” HAWK ELEMENTARY at JACKSON PARK

School-wide Title I Parent Involvement Policy/Plan 2017 - 2018

Providing a welcoming school climate:

- We ensure a welcoming environment by respectfully greeting those entering the school and at all points of contact thereafter. Interpreters are used when necessary to ensure parents understand and are able to communicate effectively with staff and teachers.
- For families entering Hawk Elementary, we maintain a resource list of community contacts who can communicate effectively with parents from diverse cultural, ethnic, and language groups. This information is accessible in the front office.
- We provide continual parent communication through our school’s Facebook page, weekly principal Enews, electronic reader board, and automated School Messenger phone messages.

Involving parents in developing and reviewing school plans:

- An annual meeting is held in the fall to provide information to parents about the Title I program and the right of parents to be involved. Each spring, the principal, teachers, paraprofessionals, and parents are invited to meet together to evaluate and revise the Title I Parent Involvement Plan. It is distributed to parents each year, and can also be accessed on the school website. If parents have concerns about the Title I program, they are encouraged to talk with the principal. Title I Complaint Procedures are outlined in Chapter 392-168 of the Washington Administrative Code. This can be found at <http://apps.leg.wa.gov/wac/default.aspx?cite=392-168>
- Our School Improvement Plan (SIP) guides our instruction to help ensure student success. Planning an annual review of the SIP takes place within our whole group shared decision making team. The team includes teachers, paraeducators, the principal, and parent representation. All parents are welcome to review the plan at any time during the year. It is made available on the school website.

Informing parents throughout the year to improve student achievement:

- During the 2017-2018 school year, Hawk Elementary staff will work to support & enhance two-way communication between staff and parents. Parents are offered multiple opportunities to provide input, ask questions, and discuss information about their child’s education.
- During October parent-teacher conferences, teachers review curriculum, and explain how student progress is assessed and monitored, the building intervention model, the meaning of proficiency levels, and the level of achievement expected from students. Parents are informed in writing when a student is invited to participate in a school intervention. Staff review students’ Title I Compacts, including specific strategies for supporting learning. Parents are encouraged to ask questions, suggest other strategies, and complete a survey about the types of parent opportunities they would like to see available at the school.
- Communication of student progress is formally shared with parents at the end of each trimester, in their first language if possible. Parents are welcome to request additional meetings with teachers throughout the school year as needed.
- If a child’s academic performance becomes a concern, teachers may request meetings throughout the year, or make a referral to the Student Success Team (SST) to address these concerns. Parents are invited to these meetings to discuss concerns and to create a plan of action to support the child’s learning. Interpreters are provided for limited English speaking and deaf/hard-of-hearing parents as needed.
- Many teachers at Hawk Elementary write regular newsletters or use Class Dojo to keep parents informed about students’ learning and upcoming classroom or family events. In addition, parents may

receive Title I newsletters with tips, strategies, and ideas for ways to support their children at home. Parents have access to a number of recommended academic websites from home including online resources designed to support the specific English Language Arts and Mathematics programs being used within the school day.

During the 2017-18 school year, parent and community involvement will be strengthened by:

- Family Events
 - August Meet & Greet
 - 1st Day Parent Coffee
 - Trunk or Treat
 - Montessori Auction
 - Parent Teacher Association (PTA) Spring Festival
 - Bingo Night
 - Celebration of Learning/Mid-Year Open House
 - Chuck E. Cheese
 - Band/Orchestra/Choir Concerts
 - End of Year Awards and 5th Grade Promotion Events

- Volunteer Opportunities
 - Tutoring
 - Guest Readers
 - Mentorships (Adult/Teen)
 - Book Fair
 - Field Trips
 - Classroom Support
 - Art Docent
 - Popcorn Fridays
 - Parent Teacher Association (PTA)
 - Montessori Parent Association (MPA)

- Parent Support
 - Welcoming and Collaborative Staff
 - Parent Teacher Conferences
 - Native American Liaison
 - ELL Liaison
 - Special Education Team
 - Student Success Team
 - Class Dojo Communications with Teachers
 - Learning Specialist
 - Reading Specialist
 - Spring Kindergarten Round Up
 - PTA Spring Break Lunch Program
 - PTA Winter Coat Exchange
 - Kitsap Food Backpack Program