

# **Emerald Heights Parent Involvement Plan 2017-18**

## **Parent Involvement**

- An annual spring meeting is held to evaluate and revise this Parent Involvement Plan. This meeting includes the principal, teachers, paraprofessionals and parents. The revised plan is shared with all parents in the fall during our Open House. All parents are welcome to review the plan at any time during the year.
- Our School Improvement Plan (SIP) guides our instruction to help ensure student success. Planning and annual review of the SIP takes place within our shared decision making team. The team includes the principal, teachers, paraprofessionals, and parent representation. All parents are welcome to review the plan at any time during the year.

## **Providing Parents with Information**

- At our fall Open House a copy of our parent involvement plan and a description of the LAP program is shared. The principal, teaching staff and paraprofessionals are available to answer questions.
- When a student is invited to participate in a school intervention, parents are informed in writing. The classroom teacher shares progress with parents, as needed, based on ongoing assessments.
- During November conferences parents are invited to ask questions about the intervention and offer suggestions as student progress is discussed.
- Interpreters will be provided for limited English speaking and deaf/hard of hearing parents.
- Information about curriculum, assessments and programs is provided throughout the year through newsletters, conferences and meetings.
- The reading interventionist and para professionals report progress to staff monthly and as needed.
- If appropriate, daily homework and support will be provided by the Reading Interventionist with follow up.
- The reading interventionist will provide progress reports each trimester when requested.
- The staff will provide parents with information regarding summer school opportunities, if available.

## **Effective Parent Involvement to Improve Achievement**

- Parents are welcome to request meetings, provide suggestions, and participate in their child's education throughout the year. There are many ways to do this including conferences with the classroom teacher, Student Success Team meetings and discussions with the principal and other support staff. Staff is willing to work with parents to assist in the success of the student. We welcome suggestions and requests.
- Our Student Success Team is set up to meet weekly. Students can be referred by any staff member as well as by parents who have concerns about a child's achievement in school. This is a team effort involving the parent, learning specialist, school psychologist, principal, classroom teacher and Speech Language Pathologist, as needed, along with any other staff with whom the child works. As a team we discuss strengths, concerns, and strategies. Interventions may be put in place to better assist the student, teacher and parent.
- At fall conferences teachers will explain how parents, school staff and students will share responsibility for the student meeting the state standard on academic achievement testing.

## **Welcoming School Climate**

- Ensure a welcoming environment so that a parent is greeted with respect upon entering the school and at all points of contact thereafter.
- Focus on family strengths and common goals when working with parents and students in areas of concern related to academics, discipline, and attendance.
- Recruit, maintain, and use a resource list of community contacts who can communicate effectively with parents from diverse cultural, ethnic, and language groups.