

Student Name: \_\_\_\_\_ School: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Student Grade: \_\_\_\_\_

### PowerSchool Acceptable Use Agreement

Access to your child’s grades and attendance using the PowerSchool Parent Access through the PowerSchool Parent Portal (“PowerSchool”) is being provided to you by the Central Kitsap School District (“District”) as another form of communication with teachers, counselors, support staff and administrators. This information will be helpful in facilitating relationships between parents, students and teachers helping all of us in our efforts to support your child’s education. Please read these guidelines carefully and fill out the attached “Request for PowerSchool Access” form. Parents and students will each be given their own usernames/passwords. Parents are urged to use their own account, not their student’s, when checking Parent Access. Do not share your username/password with anyone.

**As a condition of using PowerSchool, I understand that I am agreeing to follow these guidelines:**

- For concerns regarding your child’s grades, please adhere to this protocol in the order listed:
  - Speak with your child.
  - Have your child talk to their teacher for clarification.
  - Check the teacher’s grading policy posted on his/her syllabus.
  - Parent/guardian may send an e-mail or call the teacher and expect a response as soon as the teacher is reasonably able to respond.
  - Parent/guardian may request a meeting with the teacher or through the Guidance Department.
  - After all of the above, a parent may contact school administration by phone or e-mail.
- Username and passwords are to be kept confidential. Each student will receive his or her own login and password.
- The District accepts no responsibility in the event the username/password is shared, given, stolen, or in any other way becomes in the possession of a person other than you or your student.
- The District does not provide technical support for your home and/or work computer system.

**Acceptable Use Agreement:**

- I understand that the District is providing access to my student’s academic information through PowerSchool as a privilege, and if it is abused, my account and access may be suspended and/or terminated. The following are considered abuses, although this is not an exhaustive list of the kinds of conduct that could result in termination of the privilege:
  - Disregard for the protocol for concerns regarding your child’s grades found in the As a Condition of Using PowerSchool section of this Agreement;
  - Using obscene language;
  - Harassing, insulting or attacking others; and
  - Violation of other relevant District policies and procedures.
- I understand that the District is not liable for any damages to my personal equipment incurred when connected or as a result of my connection or efforts to connect to PowerSchool.
- I understand that the security of data transmitted through the internet using PowerSchool cannot be guaranteed, although PowerSchool utilizes security protocols.
- In consideration of using the District’s network and having access to my child’s grades and attendance through PowerSchool, I hereby release the District and its officers, directors, employees, and agents from any claims and damages from my use or inability to use the system.
- I am aware that, at times, the information in PowerSchool may be incorrect and I should follow the protocol listed in As a Condition of Using PowerSchool to address such concerns. We appreciate your patience and cooperation in this matter. Nothing in this provision, however, is intended to waive a parent’s or student’s rights under the Family Educational Rights and Privacy Act to seek the correction of errors in official school records.
- I understand that my student’s school(s) will continue to send report cards home at the end of each semester.

By signing below, you acknowledge that you have read and agree to comply with this PowerSchool Acceptable Use Agreement.

Parent/Guardian Signature: \_\_\_\_\_ Date \_\_\_\_\_

Choose Method of Access ID Delivery:

- Email to parent at: \_\_\_\_\_
- Send home with student
- Mail home

<p><b>For Office Use Only</b></p> <p><input type="checkbox"/> Entered in PowerSchool</p> <p>Date Access ID Sent: _____</p>
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Disclaimer: This system is provided only as an educational support for you and your child. The information provided by the PowerSchool Parent Portal is not an official record. For official student records contact your child’s school. Neither the District nor Pearson Education, the publisher of PowerSchool, accept any responsibility for information provided by this system and/or for any damages resulting from information provided by this system.