



# VOLUNTEER DISCLOSURE FORM

Volunteer Disclosures Must be Renewed Every Two Years.

Today's Date: \_\_\_\_\_

Photo ID (see NOTE on reverse) No. \_\_\_\_\_ State \_\_\_\_\_

Pursuant to Wa. RCW 43.43.830, a criminal history background check is required by law and will be requested from law enforcement. Fingerprinting may be required at the discretion of Central Kitsap School District. CKSD reserves the right to conduct other background investigations.

List school(s) where you would like to volunteer

Your volunteer opportunity with CKSD is contingent upon the background check.

**PLEASE TYPE OR PRINT CLEARLY IN BLUE OR BLACK INK**

First	Middle	Last	
Mailing Address Street or PO Box	City	State	Zip
Date of Birth: (Month-Day-Year)	Home Phone	Work Phone	
Place of Birth (City and State)	Email Address	Any other name(s) you have gone by (include maiden name)	

**ANSWER YES OR NO TO EACH QUESTION BELOW**

Yes	No	Have you ever been convicted* of any crime against children or other persons? (See reverse, note 1, for more information)
<input type="checkbox"/>	<input type="checkbox"/>	
Yes	No	Have you ever been found by a court in any dependency proceeding to have physically or sexually abused or exploited any minor or vulnerable adult? (See reverse, note 2, for more information)
<input type="checkbox"/>	<input type="checkbox"/>	
Yes	No	Have you ever been released from prison or jail for any drug-related offense, or have you been convicted* of any offense that involved drugs?
<input type="checkbox"/>	<input type="checkbox"/>	
Yes	No	Have you ever been convicted* of <u>any</u> crime? (Felony, Misdemeanor, or Unclassified) Check "yes" even if your conviction was later dismissed.
<input type="checkbox"/>	<input type="checkbox"/>	
Yes	No	Are any criminal charges currently pending against you?
<input type="checkbox"/>	<input type="checkbox"/>	
Yes	No	Are you presently charged with, but not convicted* of, any crime?
<input type="checkbox"/>	<input type="checkbox"/>	

**All "Yes" answers require additional information. If you answered "yes" to any of the questions above, attach supplemental information providing details. Include any court records.** Answering "Yes" does not automatically disqualify you from volunteering. Falsified information may disqualify you from volunteering even if the event alone may not have been disqualifying.

By signing this disclosure you, the applicant, certify that you understand the foregoing statements and that you have answered truthfully and correctly. Furthermore, you understand that a background check will be conducted and you agree to that background check.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature (if applicant is under 18) \_\_\_\_\_ Date \_\_\_\_\_

Administrator approval is required if a volunteer is under age 21. Approved? Yes  No

Administrator Signature \_\_\_\_\_ Date: \_\_\_\_\_

Volunteer Coordinator, please return this form to Community Schools Office with a copy of applicant's Washington, or other state, Driver's License or other Official\*\* Photo ID card. Copy front and back of ID card, increase size to 120%, use 'photo' setting on your copier.

**PRINT ON BLUE PAPER**

Operations: Rev Feb 2018

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## Note 1

### **Have you been convicted of any crime against children or other persons?**

Aggravated murder; first, second or third degree murder; first or second degree kidnapping; first, second or third degree assault; first, second or third degree assault of a child; first, second or third degree statutory rape; first or second degree robbery; first degree arson; first degree burglary; first or second degree manslaughter; first or second degree extortion; indecent liberties; incest; vehicular homicide; first degree promoting prostitution; communication with a minor; unlawful imprisonment; simple assault; sexual exploitation of minors; first or second degree criminal mistreatment; child abuse or neglect as defined in RCW 26.44.020; first or second degree custodial interference; malicious harassment; first, second or third degree child molestation; first or second degree sexual misconduct with a minor; patronizing a juvenile prostitute; child abandonment; promoting pornography; selling or distributing erotic material to a minor; custodial assault; violation of child abuse restraining order; child buying or selling; prostitution; felony indecent exposure; or any of these crimes as they may be renamed in the future?

## Note 2

### **Have you been found by a court in any dependency proceeding to have physically or sexually abused or exploited any minor or vulnerable adult?**

Under RCW13.34.030(2), in any domestic relations proceeding under Title 26 RCW, in any protection proceeding under Title 74 RCW, or in any disciplinary board final decision.

## Disclosure Expiration

Volunteer disclosure forms must be resubmitted for approval every two years.

### \* “Convicted” means:

All adverse dispositions, including a finding of guilty, a plea of guilty or nolo contendere, an Alford plea, a stipulation to the facts, a deferred or suspended sentence, a period of probation, or a deferred prosecution.

### \*\* Official Photo ID -- What is an “Official Photo ID”?

Some examples are: State-issued ID cards, State/Private College/University ID cards, Federal-issued ID cards such as Resident alien ID card, Passport, Tribal enrollment or identification card, other state, federal, or local government issued identification card as long as it meets the following criteria:

1. Display the holders photo
2. Display an issue date and expiration date
3. Displays the holders full name

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